MEMORANDUM

To: **Dr. Holliday**
From: **Karen Dodd, Commissioner's Delivery Unit**
Date: **April 12, 2013**
Subject: **Bimonthly Memo for Gap Delivery Plan**

OVERVIEW

All strategies are on track to meet end-of-school year objectives. The greatest common improvement needed across strategies currently concerns identification of next-year (2013-14) milestones. Strategy teams are in the process of identifying/confirming milestones and tasks for 2013-14 so that any pertinent plans, communication, and expectations are in place by end of May 2013. While issues facing individual strategies are minor and do not warrant turning strategies yellow or red, these issues are identified below to maintain transparency.

OVERALL LIKELIHOOD OF DELIVERY

Strategy	Aug '12	Oct '12	Dec '12	Feb '13	Apr '13
ILP-Addendum	🔴	🟡	🟡	🟢	🟢
Best Practices and Sustainability	🟡	🟢	🟢	🟢	🟢
Consolidated Planning and Use of Data	🟡	🟢	🟢	🟢	🟢
Digital Learning	🔴	🟡	🟡	🟢	🟢
Professional Development	🟡	🟢	🟢	🟢	🟢
Progress Monitoring	🔴	🟢	🟢	🟢	🟢

ISSUES AND ACTIONS BEING TAKEN

ILP Addendum
Guidelines around 704 KAR 19:002 have been developed, are under review, and require approval by Goal Lead. Logistical barriers may exist for the strategy team in monitoring ILP-As. As a result, they have been working cross-functionally to identify ways in which student ILP-As can be monitored from multiple angles.

Best Practices
The strategy team finalized a rubric to evaluate submitted "best practices." The strategy team should ensure that this same rubric is implemented consistently for all submitted practices. In addition, the strategy team should establish clear milestones and tasks that accurately reflect current and future work, which should be represented in CoPilot.

Digital Learning

The pilot year for the blended learning, Algebra I, is nearly complete (April 30). Given the low impact potential of this strategy at present, the team must carefully examine pilot outcomes to target those practices most relevant and impactful to student scores. The strategy team is considering how to expand digital learning models to other domains, such as literacy, for 2013-14. This work needs to be documented in CoPilot.

Progress Monitoring

The strategy team has been reviewing and updating milestones to reflect current work, as well as planning new milestones for 2013-14 .The schedule for development of the Progress Monitoring website and tools, including training on these products, is tight (i.e., most activities around these tasks will take place between June and July 2013). Thus, the strategy team will need to monitor task progress vigilantly. Planned activities, such as development of a cross-functional workgroup and communication with Co-ops and educational recovery (ER) staff, should facilitate task monitoring and progress.